

01/22

**MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD REMOTELY  
ON THURSDAY 13<sup>TH</sup> JANUARY 2022 AT 7.00PM**

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**PRESENT:** Cllr I Wilkinson (chair)  
Cllr C Hopkinson  
Cllr R Day \*  
Cllr D McIntosh  
Cllr J Williams

\*Present for part of the meeting only.

**APOLOGIES:** Cllr M Taylor

The Clerk was in attendance (Jane Clark)

**01/22      DECLARATIONS OF INTEREST**

None received.

**02/22      MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 2<sup>nd</sup> December 2021 were proposed and seconded. They were agreed as a true record.

**03/22      MATTERS ARISING**

The following matters were raised:

- a) **Minute 139/21a)** The potholes in EW have not been filled – report once again to PCC.
- b) **Minute 149/21a)** Speeding vehicles have been noticed several times at Templebar Road mini-roundabout and reported but nothing has been done. The white lines at the junction need to be moved forward so that vehicles coming from Tenby can see vehicles exiting Templebar Road. The surface of the road is breaking up and needs resurfacing – report these matters to PCC.
- c) **Minute 147/21d)** Tenby First Responders do not do remote training on use of defibrillators, however there are several videos available on Youtube.

**04/22      PLANNING APPLICATIONS**

The following planning applications were considered:

- a) **21/0843/PA: Proposed extension at Kielbarra, Pentlepoir, SA69 9BN** – it was agreed that no objections be made to this application.

\*Cllr R Day joined the meeting at 7.26pm during discussion on the following matter.

05/22

**UPDATE ON ACCOUNTS TO 31<sup>ST</sup> DECEMBER 2021**

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £11,582.78 in the Current Acct, £3,101.34 in the Deposit Acct, £33,156.98 in the Park account and £2,083.40 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £29,579.09(gross) and expenditure of £45,098.66 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The clerk was asked to send a letter of thanks to the local resident who had made a donation of £50.00 towards the upkeep of the Jubilee Park.

**RESOLVED:**                      **That the above financial information be agreed and accepted.**

06/22

**ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

- |  |         |
|--|---------|
| a) Mrs J Clark – January salary                  | £253.20 |
| b) PAYE for January                              | £169.80 |
| c) Edge IT Systems – increase in income level    | £81.60  |
| d) Cllr I Wilkinson – mowing at JP and play area | £340.00 |

07/22

**FINALISE BUDGET FOR 2022-23**

The clerk had circulated the budget heading report with draft figures for the 2022-23 budget at a standstill precept, however it was agreed to increase the precept by £1.00 to £32.00 per household which would bring in a precept of £29,889.60 plus other income of £6,000 making a total income of £35,889.60. Expenditure was amended to include the purchase of a new laptop for use with remote meetings at the hall (£1,000) and an increase in S137 payments for any local organisations or groups who required financial help with the Queen’s Platinum Jubilee celebrations to £500.00, making a total expenditure of £38,200.00. This left a short fall of £2,310.40 which would be taken from reserves.

It was suggested that this Council should purchase an Oak tree to be planted at the JP to commemorate the Platinum Jubilee and that a plaque would be purchased to mark the occasion.

**RESOLVED:**                      **That the precept be increased by £1.00 to £32.00 per household to bring in a precept of £29,889.60.**

**That an oak tree be purchased for planting in the JP to commemorate the Queen’s Platinum Jubilee.**

03/22

08/22

**UPDATE ON PLAY PARKS**

**Jubilee Park:** The install on the Jubilee Park play area had been completed apart from the goalposts and it was agreed that once these were installed, the balance of the invoice would be paid to Sunshine Playgrounds. The clerk to advise the installers of this.

**Pentlepoir:** Members had been advised that the ground around the flat seat swings is holding a lot of rainwater. This is suggested to be run-off from the old school site and nothing can be done about this until the site is developed. The clerk was asked to check if the multi-play unit had been painted.

**Broadmoor:** The clerk was asked to remind Neil Pigdon that the flat swing seat still needed replacing.

09/22

**AMENDED MAINTENANCE CONTRACT FOR PLAY AREAS**

The contract had been amended by Cllr I Wilkinson and it was agreed not to advertise the tender as previously, but to contact suitable local companies to invite them to tender. The clerk to obtain details of such companies from Neil McCarthy of PCC's Maintenance department. Tenders to be received by 28<sup>th</sup> February and the successful tenderer would be notified within 14 days of 3<sup>rd</sup> March 2022.

**RESOLVED:**                    **That suitable companies be asked to tender for the Maintenance Contract for 2022 and that tenders be received by 28<sup>th</sup> February 2022.**

10/22

**CORRESPONDENCE**

The following correspondence had been received:

- a) Welsh Govt Draft Budget 2022-23 - noted
- b) Keep Wales Safe info – noted.
- c) Welsh Govt consultation on Local Govt & Elections (Wales) Act 2021 Com & Town Clls statutory guidance – no comment.
- d) PCC Planned Care Innovation Programme – noted.
- e) PCC Pentlepoir to Rail Station Footway – prestart letter – work had started.
- f) Welsh Govt Cllr Remuneration and citizen engagement in Wales reports – noted.
- g) OVW Training sessions – noted.
- h) PCC Enhancing Pembs Synopsis of applications for Jan 2022 – noted.
- i) Pembs Coastal Forum – PSB Climate Adaptation Strategy – noted.
- j) Police & Crime Plan on behalf of OPCC – noted.
- k) Donation to Jubilee Park of £50.00 by local resident – letter of thanks to be sent.
- l) Welsh Govt Covid 19 News. – noted.

**11/22**            **REPORT OF CTY CLLR JACOB WILLIAMS**

Cty Cllr Williams had nothing to report.

**12/22**            **ANY OTHER INFORMATION**

The following matters were raised:

- a) Cllr R Day advised that the downloaded data from the EW speed sign would be circulated the following day.
- b) The post has been installed at Broadmoor near the bus stop for a roving speed sign to be installed. The Cold Inn and EW speed signs are being regularly charged and it was agreed to discuss when to move one to Broadmoor at the February meeting.
- c) Cllr I Wilkinson suggested that an application be made to the Outdoor Connections Fund for some new benches.
- d) Cllr McIntosh suggested that some signage be placed near the Hall to remind users of the additional parking available on the Church Green and this was agreed.

**13/22**            **DATE OF NEXT MEETING**

The next meeting will be held on Thursday 3<sup>rd</sup> February 2022 at 7.00pm.

Signed.....Chair.....Date

Signed.....Clerk